



Maria Regina College
Carmela Sammut Mosta Primary A
Grognet Street
Mosta MST 3612
17th December 2024

Dear Parents/ Guardians

Guidelines for parents/guardians for School Council Elections 2025-2026

Your participation matters! The dedication and excellent work of past School Council members have left a lasting positive impact on our school's community. We encourage parents/guardians to actively participate in these elections by volunteering as Council Members or nominating other parents/guardians whose children attend our school.

The School Council consist of:

- **A President** – nominated by the Minister for Education
- **A Secretary/Treasurer** – the Head of School
- **Three representatives** elected from among the school's educators
- **Three representatives** elected from among the parents/guardians of students attending the school.

Responsibilities of the School Council include:

- Administering the School Council's funds
- Discussing ways to increase parental involvement
- Reviewing the curriculum and educational services offered by the school
- Making suggestions to the Directorates of Education
- Proposing improvements to school amenities and the environment
- Addressing concerns related to students' well-being.

Important Dates:

Nominations open online on	7 th January 2025
Nominations close on	13 th January 2025
Online voting opens on	24 th January 2025
Online voting closes on	28 th January 2025

Nominations

1. To nominate:

- Access the site: <https://education.gov.mt/useful-links/school-council-elections/>
 - Click on Parent Nominations
 - The nomination form must be completed by the Proponent. When accessing a new form, the Proponent's details will be automatically filled in through eID. The Proponent is responsible for entering the Nominee's and Secondant's details, including their Name, Surname, ID Card Number, and Email Address.
 - It is important for the Proponent to have these details ready to complete the form.
 - Once the form is submitted:
 - The Nominee will receive an email with a link to approve or reject the nomination.
 - If the Nominee approves, the Secondant will then receive an email to approve or reject the Nominee.
 - If both the Nominee and Secondant approve, the Nominee is officially accepted as a candidate.
2. Parents/guardians of students currently enrolled in the school may contest and vote in the election.
 3. **Only one parent/guardian** per family can contest the election for the same school.
 4. Parents/guardians can be members of more than one School Council if their children attend those schools.
 5. For the following schools, only parents whose children are **full-time students** may participate: St Clare College San Miguel Primary School, St Gorg Preca College Guardian Angel Secondary School, Dun Manuel Attard Wardija School, Helen Keller School.
 6. Parents/guardians of students in their final school year may be nominated. Once their children finish school, it is up to them to decide whether or not to continue as members until the end of the School Council's term.
 7. Parents/guardians who are also educators may be nominated as either Educator Representatives or Parent Representatives on the same Council. However, if elected to both roles, they must choose one.
 8. Educators whose children attend a school other than the one where they teach can serve as Educator Representatives at their assigned school and Parent Representatives at their child's school.

Voting

1. Each parent/guardian will receive a unique voting code and a link to the voting ballot.
2. The three nominated candidates who receive the highest number of votes will be elected to the Scholastic Council.
3. Parents/guardians can select up to three (3) candidates from the list of the nominated individuals.
4. To vote:
 - Access the website <https://education.gov.mt/useful-links/school-council-elections/>
 - Click on **Parent Voting**.
 - **Select your respective school.**

- **Choose up to three (3) candidates from the displayed list.**
- **Enter your unique voting code.**
- **Click **Vote**.**

Note: Elections will only be held in schools where more than three (3) nominations are submitted.

Thank you.

Ms Antonella Ferrante

Head of School